

# Letter to our Pastor and Bishop

As part of the Confirmation process, you will need to write a letter of intent to the Pastor and Bishop. This letter expresses your desire to be confirmed, and also gives them the opportunity to get to know a little bit about you and your faith journey. Bishop Wack and Fr. Craig will read all of these letters, so please do your best to express yourself in a mature and thoughtful way.

## How to write your letter:

- A salutation to the Bishop (Dear Bishop Wack) and our pastor (Dear Fr. Craig)
- Explain the reason you would like to be confirmed.
- What is your confirmation name and why you chose it?
- A request to receive the sacrament.

Some other items that would be good to discuss in your letter include:

- Something you learned about Confirmation or in the program.
- How your faith journey has affected your life.
- Why the Catholic Church is important to you?
- Who your sponsor is and why you chose them?

Please limit your letters to 1-2 pages single-spaced if you can; this is not intended to be a thesis paper about your confirmation process and they will not be grading it.

Bishop Wack will be confirming you into the Church, so make sure you address a separate letter to him.

If you have questions about the letter, please let Mrs. Ridder know. Letters are due February 13th, 2022. Please plan to have these letters completed by this date and delivered or mailed to the parish office. They should be typed, printed and in an envelope.

Addressed to:

Bishop William Wack, CSC  
The Diocese of Pensacola-Tallahassee  
11 North B. Street  
Pensacola, FL 32502

Fr. Craig Smith  
St. Paul Catholic Church  
1700 Conway Dr.  
Pensacola, FL 32503

Above all else be yourself in your letter, remember, the Bishop is not looking for a theological statement. He quite simply wants to learn a little bit about you and why you would like to receive the sacrament.